

# XEPTOR B.V. with trading name Flex IT Distribution

## ISMS Statement

Top management at Xeptor trading as Flex IT Distribution understands the Information Security needs and expectations of its interested parties both within the organization and from external parties including clients, suppliers, regulatory and governmental departments.

The company recognizes the vital importance of our clients operations and acts accordingly where Xeptor can add value to their business. It is the company's goal to provide its clients with refurbished and new IT-products and services across Europe. Products and services shall be provided in a cost effective and timely basis matching to client requirements and will be conducted in accordance with the company's procedures. Our objective is, therefore, to be flexible and accommodating to our clients' needs by continually assessing and improving our services. Information security policy is aligned to the requirements of ISO/IEC 27001: 2017. Flex IT Distribution is committed to:

- Comply to all applicable laws and regulations and contractual obligations
- Implement Information Security Objectives that take into account information security requirements following the results of applicable risk assessments
- Communicate these Objectives and performance against them to all interested parties
- Adopt an Information Security Management System comprising manual and procedures which provide direction and guidance on information security matters relating to employees, customers,
- Suppliers and other interested parties who come into contact with its work
- Work closely with Customers, Business partners and Suppliers in seeking to establish appropriate information security standards
- Adopt a forward-thinking approach on future business decisions, including the continual review of risk evaluation criteria, which may impact on Information Security
- Ensure management resources to better meet information security requirements
- Instruct all members of staff in the needs and responsibilities of Information Security Management
- Constantly strive to meet its customer's expectations
- Implement continual improvement initiatives, including risk assessment and risk treatment strategies

Responsibility for upholding this policy is company-wide under the authority of the Chief Executive Officer who encourages the personal commitment of all staff to address Information Security as part of their skills. Although the Chief Executive Officer has ultimate responsibility for Information Security, all employees have a responsibility within their own areas of work to help ensure that Information Security is embedded within the whole company.

The policy has been approved by the IT Director and the Chief Executive Officer and is reviewed annually or sooner should a significant change occur in order to ensure its continuing suitability, adequacy and effectiveness. Top management is committed to ensuring information security objectives are set and the performance regularly reviewed. This is a commitment to continue improve the effectiveness of the ISMS within the organization.

Andreas Mayer  
Chief Executive Officer

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